

Instructions for a recommendation letter

The recommendation letter should be up-to-date and characterize the candidate's current activities.

The recommendation letter should not be written by close family members or a lecturer.

The recommendation letter may be written by the head of a public organization with which the candidate cooperates, a representative of the student council, a leader of the volunteer movement or public city initiative, etc., that is, by someone who can recommend the candidate as a good organizer, a person with an active lifestyle and describe his skills.

The letter of recommendation should describe examples of the candidate's activity in organizing or promoting a socially important event, supporting public or student initiatives, or participating in volunteer projects.

The recommendation letter must be in PDF format, if possible on the organization's official letterhead, signed by the recommender.

Please provide the following information in your recommendation letter:

- date of writing
- name, surname, position or function of the recommender
- contacts of the recommender: e-mail, contact phone
- when and under what circumstances he met the candidate
- the nature of the relationship between the recommender and the candidate
- description of skills, experience, and personality of the candidate

The recommendation letter should be written in English, Polish, Russian, or Ukrainian.